



# EARTH DAY HOUSTON AT DISCOVERY GREEN®



DISCOVERYGREEN®



## 2018 VOLUNTEER INFORMATION

**Thank you for volunteering at Earth Day Houston, presented by Green Mountain Energy in partnership with Citizens' Environmental Coalition and Discovery Green!**

Date(s): Sunday, April 22, 2018

Location: Discovery Green – 1500 McKinney Houston, Texas 77010

Event Hours: 12:00 p.m. – 6:00 p.m., shift times vary. Set-up begins at 7:30 a.m. and take-down ends at 8:00 p.m.

#### Attire

Earth Day Houston is an entirely outdoor event. Please dress in weather-appropriate clothing. If your shift includes standing or moving around, please wear comfortable shoes. Most volunteers shifts will be in full sun, so bring a hat and apply/bring sunscreen if necessary. We will be unable to secure your belongings for storage during the event, so bring as little as possible with you. Recycling Ambassadors should wear dark or black pants, shorts or skirts and comfortable shoes.

#### Waiver

Please be sure you have read and signed the volunteer waiver. You may sign and scan it and email to [amy.boyers@cechouston.org](mailto:amy.boyers@cechouston.org) or return it at check-in on April 22. The waiver is available here: [http://www.cechouston.org/wp-content/uploads/2015/08/CECHandbookFinal\\_2015-08-27.pdf](http://www.cechouston.org/wp-content/uploads/2015/08/CECHandbookFinal_2015-08-27.pdf)

#### Parking

In the spirit of Earth Day, we encourage you to take public transportation and to carpool if you drive. [Please refer to the City of Houston's Interactive Parking Map for assistance.](#) Please remember, metered parking is free in downtown Houston on Sundays. Parking Garages at the Hilton Americas (Avenida South Garage), Marriott Marquee/Partnership Tower (Avenida North Garage), and Toyota Center will be available to both exhibitors and the public at their individually set rates.

A parking lot at 1400 Chenevert has been made available to volunteers at no charge; however if it is full, you will need to find an alternate place to park. This parking lot is bound by Chenevert, Clay, Hamilton and Bell Streets. A parking permit for volunteers will be provided.

There is NO PARKING permitted along Avenida de las Americas. Parking is also be prohibited on Lamar Street between Avenida de las Americas and La Branch Street, as well as on McKinney Street between La Branch and Crawford. Vehicles that park here without a permit will be ticketed and towed.

#### Water and snacks

We will have light refreshments (water and snacks) for volunteers. We will also have a water bottle refilling station in the hospitality tent. **Please bring your own water bottle.**

#### Check-In

Please arrive at the check-in booth off of Avenida de las Americas about 15 minutes before your shift begins. Upon check-in, you'll be trained for your shift. Recycling Ambassadors and runners will receive lanyards, which must be returned when the shift ends. Volunteers will be provided with necessary supplies, such as clipboards and pens, when they check-in.

After check-in, you'll receive brief training for your shift. Recycling Ambassadors are encouraged to read the supplementary Recycling Ambassador Guidelines before arriving at Earth Day Houston.

End of shift

At the end of your shift, return to the check-in tent and check-out. Please return lanyards. Recycling Ambassadors will pass along clipboards and pens to incoming shift (there will be overlaps of shifts). You are welcome to stay after your shift and enjoy the celebration! Thanks for your assistance.